



Annual General Meeting

Location: Hotel Beausejour, Moncton, New Brunswick

Date/Time: September 30, 2005 @ 1830 hrs

Attendance: *Gene Marie Shematek, Marlene Grigg, Gerald Saunders, Bob Reid, Evan Smith, Robert Gardner, Anjie Davies, Wayne Wood, Richard Bilan, Bob Ryckman, Dave Jarrell, Deborah Smith, Dianne Jay-MacLeod, John Orser, Milton Cooke, Dave Muise, Kim Gordon, Helen Mersereau, Clive MacGregor. Italicized names are guests from CRBOH who were concurrently holding their AGM in Moncton.*

Quorum of >20% membership at AGM met with 12 out of 52 paid up members attending

1.0 Meeting was called to order by president elect Helen Mersereau as the president Holly D'Angelo Scott could not attend. Previous minutes were approved by membership.

2.0 Old Business

2.1 Verbal financial report by Milton Cooke indicated the Association had a bank account with approximately \$10,250 as of January 2005. Revenue year to date was approximately \$5,000. The spring meeting and technical session broke even with approximately \$3980 of revenue and expenditures. Two telewebs were held in Nova Scotia at cost of \$970 and revenue of approximately \$600.

2.2 Membership according to mailing list held by the president elect stood at 117 but the treasurer indicated there were only 42 paid up members as of September 30, 2005. This was revised to 52 paid up members after the meeting and review of the membership mailing list.

2.3 Election of officers

2.3.1 Karen Butterworth was nominated for the position of president elect (i.e. to become president in 2007) by Helen Mersereau and seconded by Clive MacGregor. Helen indicated Karen agreed to let her name stand. There were no other nominations and Karen Butterworth was elected president elect by acclamation.

2.3.2 Clive MacGregor was nominated for secretary by Helen Mersereau seconded by unknown member. There were no other nominations and Clive MacGregor was elected secretary by acclamation.

2.3.3 Milton Cooke agreed to stand again for Treasurer and was returned by acclamation.

3.0 New business

3.1 Upcoming Telewebs seminars. Three had been held in last year in Nova Scotia and were attended by approximately 10 persons each time at \$35/member. One had been held in New Brunswick. These were all AIHA distance learning seminars and were viewed by participants attending as useful and a value from the association. The general rule of thumb was to see

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if 6 or more persons were interested in the topic and then organize the seminar. Facilities in Nova Scotia were kindly provided free of charge by Pinchin LeBlanc. Though no specific Telewebs were scheduled for the future this depended on the offering from AIHA which varied and was only known up to two months ahead of time.

- 3.2 Membership. The difference between the mailing list and the paid up membership was directed to be resolved by the secretary and the treasurer. It was noted that part of the problem arose from not sending out invoices in the past year so many persons wanting to be members simply did not rejoin.
- 4.0 Update Canadian Council of Occupational Hygiene (CCOH). Clive MacGregor, AIHA – APS representative in this organization gave an outline of how this was a pan-Canadian organization trying to promote the Canadian exchange of OH&S ideas and information and promote Canadian Occupational Health and Safety concerns. It was pointed out this organization did not compete with AIHA and was supported by both AIHA and CRBOH. To help start this organization Clive MacGregor requested \$400 to assist in start up costs (CRBOH and other occupational hygiene organizations across Canada had provided similar financial assistance). This financial support was approved unanimously by the membership.
- 5.0 Report on CRBOH. Wayne Wood the president of CRBOH gave an introduction of the board members present and outlined briefly what CRBOH was about. He noted that a full presentation would be given at CRBOH's AGM which was to be held tomorrow at lunch and all AIHA – APS members were invited to attend.
- 6.0 Future workshops. Helen Mersereau requested ideas for the upcoming fall technical session, generally held in Halifax. Some suggestions were the new OH&S Management Systems standard from CSA and from ANSI, and Making the Business Case for OH&S.
- 7.0 New business. The president elect noted that AIHA encouraged all members to submit interesting Occupational Hygiene stories or experiences to the AIHA publication, The Synergist. She also noted that AIHA –APS had received requests to post jobs on the association website and to access the membership list. It was confirmed that the privacy policy was to not make the membership list available to nonmembers and that for posting jobs a fee should be charged. The fee suggested was \$100/posting. There being no other new business the meeting was adjourned.



Respectfully submitted Clive MacGregor, Secretary

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