



Annual General Meeting

Location: Hotel Beausejour, Moncton, New Brunswick

Date/Time: October 5, 2006 @ 0745 hrs

Attendance: Helen Mersereau (President), Tina Murphy, Greg Johnstone, Stephen Slade, Kim Gordon (Webmaster), Scott Scrimgeour, Milton Cooke (Treasurer), Karen Butterworth (President Elect), Marlene Grigg, Robert Reid, Angelo Pinheiro, Jason MacInnis, Clive MacGregor (Secretary/Membership), Deborah Smith, Matthew Street.

Quorum of >20% membership at AGM was met with 14 out of 60 paid up members attending.

1. Meeting was called to order by the President Helen Mersereau. Previous meeting's minutes (March 22, 2006 Halifax) were approved by the membership.
2. Old Business
 - 2.1. Treasures report to December 31, 2005 was provided and showed a gross income of \$11,470.00 with costs of \$10,394.90 for Profit of \$1,075.10. The Balance sheet showed Cash of \$8,224.89 and receivables of \$3,185.00 for Total Assets (Liability & Equity) of \$11,409.89. The Treasurer noted that spring and fall technical sessions generally broke even and Telewebs paid for 60-80% of their costs, but this year there were some additional costs due to equipment purchase for Telewebs. Two Telewebs were run in Nova Scotia, one from AIHA on Control Banding and one from CCOH on Ergonomics.
 - 2.2. Membership including those joining at this technical seminar stood at 60 members as of October 5, 2006. Secretary noted that memberships were from January to January and those joining in that period would be re invoiced the next January. People were kept on the list until one full year not paid then removed. Membership fees at \$20/year were agreed by all to be good value. Secretary together with Angelo Pinheiro will make a brief survey to send out with January invoices to get a better understanding of membership interests.
 - 2.3. Secretary also reported for Canadian Council for Occupational Hygiene (CCOH) indicating the organization made up of provincial Occupational Hygiene bodies or the local AIHA chapters was now registered as a Non Profit Organization. The CCOH had a website www.ccoh.ca and was looking at organizing another Teleweb. A mission statement and bylaws were posted on the website and members were encouraged to visit the site. It was also noted that a Cross Canada Salary Survey for OH&S professionals had been released providing salary information broken down by region, education, employer, etc.
 - 2.4. Marlene Grigg (Atlantic Canada Board Member for Canadian Registration Board of Occupational Hygiene, CRBOH) reported that the organization was going well and a new ROHT in Atlantic Canada was registered. To encourage new ROH or ROHT in joining AIHA APS it was suggested they be sent a letter of congratulations and offered the following technical session free of charge.



3. Agenda Business
 - 3.1. Call for nominations for President elect, Treasurer and Secretary was made. Tina Murphy offered for President elect and was elected unanimously by the meeting. Mr. Milton Cooke agreed to remain as Treasurer and Mr. Clive MacGregor agreed to remain as Secretary/Membership. New directors for the provinces were nominated with Marlene Grigg being elected unanimously for New Brunswick and Heather Rowsell being offered for Director Nova Scotia. The Prince Edward Island Director position remained vacant. Newfoundland Director nominated and elected unanimously is Tina Murphy.
 - 3.2. Meeting discussed new topics for future technical sessions with the following ideas put forward: psychology of OH&S, noise, emerging contaminants and nano technology.
 - 3.3. Telewebs had been well received in the past and it was questioned when they might occur in the upcoming year. The Secretary indicated that we only know the topics a month or two ahead and if 6 or more members want to view that Teleweb then it is arranged. Members were urged to e mail their provincial directors if they found a Teleweb topic of interest. The AIHA APS was supportive of subsidizing presentation of Telewebs. It was noted that Telewebs was a great place to network in a small group setting.
4. New Business
 - 4.1. There was no brochure for the AIHA APS and the secretary offered to look into getting information together for a brochure. These brochures could be left at various OH&S meetings to encourage new members.
 - 4.2. The Secretary as a member of Canadian Safety Engineering Society (CSSE) has sent notices of these technical sessions to their Secretary for distribution and a few members were attending this technical session. It was hoped interaction with other professional safety and occupational health organizations would be beneficial to these organizations.
5. Meeting was adjourned at 0830 for the Technical Session to commence.



Respectfully submitted Clive MacGregor, Secretary/Membership