

2002 Annual General Meeting of the American Industrial Hygiene Association - Atlantic Provinces Section

3/20/2002
4:30 PM to 5:00 PM
Westin Nova Scotian

Meeting called by:
AIHA-APS

Facilitator:
Vince Gagner

Note taker:
Vince Gagner

Attendees:

Kim Gordon, Dianne MacLeod, Milton Cooke, Peter Coady, Dave Gibson, David Muise, Scott MacLean, Vince Gagner

Agenda

Call To Order	Vince Gagner	1 minute
President	Vince Gagner	5 minutes
Treasurer	Milton Cooke	5 minutes
Director of Communication	Kim Gordon	5 minutes
Nominating Committee	Dianne Jay-MacLeod	5 minutes
Incoming President	Peter Coady	5 minutes
Other business	Vince Gagner	5 minutes
Adjournment	Vince Gagner	1 minutes
	Total Time	~ 30 minutes

Additional Information

Observers:
See sign-up sheet

Agenda

Call To Order **Vince Gagner** **1**

President **Vince Gagner** **5**

Discussion: Welcome, agenda, vision for 2002 to foster relations with other associations in Atlantic Canada with mandates related to OH; recognize the hard work of Peter Coady, Milton Cooke, Diane MacLeod, and Kim Gordon.

Conclusions: N/A

Action items: Follow-up on liaisons with CSSE

Person responsible:

Vince Gagner

Deadline:

N/A

Treasurer **Milton Cooke** **5**

Discussion: Excellent progress made on our books over 2001. This is primarily attributed to the success of our workshops.

Conclusions: No issues with respect to finances

Action items: Posting of financial statement on internet to be researched and completed if acceptable based on bylaws

Person responsible:

Milton Cooke

Kim Gordon

Deadline:

Director of Communication **Kim Gordon** **5**

Discussion: Gordon Banks retired and replaced Richard (Dick) Strano. Atlantic Provinces Section was unable to attend the leadership workshop. There is a ballet coming to members regarding access to information (sunshine amendment). Local sections meeting in San Diego being planned for Wednesday afternoon of conference week.

Conclusions: Peter Coady should attend LSC meeting if attending the conference.

Action items: Follow-up on Local Sections meeting at annual conference

Person responsible:

Peter Coady

Deadline:

Nominating Committee **Dianne Jay-MacLeod** **5**

Discussion: David Muise has graciously agreed to come on as President elect. Based on personal discussions with both individuals, the Nova Scotia representative position has been replaced from Kim Strong to Shelley Grey. The Newfoundland representative position remains unfilled but David may know someone to occupy this position. The secretary position remains unfilled at this time; however, Dianne was planning to talk with Dan Wurster regarding this position.

Conclusions: Newfoundland representative and secretary positions remain outstanding; however work is underway to fill these positions prior to next conference call.

Action items: Dianne to follow-up with Dan Wurster; David to follow-up on NF contact

Person responsible:

See Action Items

Deadline:

Incoming President			Peter Coady			5		
Discussion: Best of luck passed along to David in his newfound role of President Elect. Peter's focus in 2002 will be to increase membership in local section and improve communication within the executive. To this effect a conference call will be called sometime in May.								
Conclusions:								
Action items: Peter to arrange conference call in May of Exec.						Person responsible:		Deadline:
						Peter Coady		
Other business								
Vince Gagner								
5								
Discussion: Vince Gagner has been participating in the Canadian Council of Occupational Hygiene initiative since early 2001. Progress has been made whereby general agreement on establishing the entity has been reached with all OH associations across Canada. Representatives from each region (six) have been participating in the writing of mandate and bylaws. A bilingual communication will be sent to Kim Gordon for posting by end of April.								
Conclusions: Consensus that Vince Gagner remain APS contact/representative for this initiative and that postings are to be made on the website as developments are made.								
Action items: Vince Gagner to forward CCOH communiqué to Kim upon receipt.						Person responsible:		Deadline:
						Vince Gagner		
Additional Information								
Kim Gordon raised the issue of how important Executive Committee communications are to the association and that we all must work to make time for conference calls and/or meetings. General discussion followed regarding ideas to enhance communication. Peter Coady agreed and will work toward improving participation in 2002.								
Adjournment			Vince Gagner			1		